

3	Questionnaire	AP has completed the competency questionnaire and some gaps for further development identified. It was agreed that this would be added to the agenda for the September meeting.
4	Staff Questionnaire	RR confirmed that the staff questionnaire has been completed and Ann has collated the information. RR reported that overall the feedback was positive and pleasing. HW asked for the results to be summarised and shared with governors. CG to assist.
5	Policies	Completed.
6	Collaboration	RR confirmed that she had responded to YEAT.
7	Premises	School Maintenance Officer visited school last week and reported that the retaining wall will be repaired as well as playground potholes. The pointing on the roof will be looked at and the staffroom is to be re plastered. 1 quote has been received for the decorating of the corridor which had been within the allocated budget, awaiting a further 2 quotes.
8	Road Safety outside school	HT report.
9	Maintenance Contract	RR confirmed that school are still on annual notice with the current supplier. RR added that traded services liaison officer has been in touch regarding MAS and the possible change of terms and conditions from September.
10	Start Budget Approval	All completed.
11	Email addresses	RR has circulated information. RR would like governors to start using the school addresses from September but recognises that this process is going to take time.
12	Attendance Data	RR confirmed that this has been actioned.

6.	<p><u>Head Teacher Report</u> RR referred to the report circulated prior to the meeting and highlighted the following areas: RR gave an overview of the academic year. RR reported that there has been a recent influx of families requesting pupil places. The number of pupils on role for September is 88. RR confirmed that families are joining for reasons including the wraparound care facility and school bus service offered at Langton. RR raised with governors when the school may need to consider reviewing the class structure and staffing requirements due to increasing pupil numbers. RR to arrange a date for an additional Finance meeting next term to discuss this.</p> <p><u>Staffing</u> RR reported that Mrs Fox is settling very well. RR added that the amount of HLTA provision from September will mean that even with increased class sizes there will be the ability to have small teaching groups of pupils. RR and governors were very positive about the appointment of the new teacher, Mr Walker.</p> <p><u>Attendance</u> -What are plans for next year to continue to tackle attendance? A discussion took place re: health and well being with the children etc. It was agreed that the current message as well as class and individual recognition continues. It was agreed that it is important that the message to parents and children remains consistent.</p> <p><u>Quality of Teaching and Learning</u> Lesson observations carried out by RR.</p> <p><u>DATA & report from School Performance Committee</u> HW reported that the SPC had looked at the 2018 school results and he reported the following information: <u>EYFS GLD</u> – improved results on 2017 and numbers exceeding expected level have increased. Phonics – 6 out of 8 children achieved the expected level, 75%. The 2 remaining children were close to the expected level. KS1 – reading- 87.5% at expected, 25% greater depth Writing- 75% at expected, none at greater depth Maths- 87.5% at expected 37.5% at greater depth which was a big improvement on last year. Combined RWM - 75% at expected. KS2 – RR reported that she was a little disappointed with the Maths results. Governors felt that the results were positive. Writing- scores had increased from previous year and higher than national. Reading-Above national Average scaled score results across the board were in line with national. Results were broadly in line with predictions. Areas of improvement – improve attainment in Maths and Maths will be included in the SDP. With improvement of girls’ performance as a particular focus. Embed basic skills – mastery. The arithmetic paper has a strong weighting out of the three Maths papers. This needs to be reflected in the time table, additional to the 1 hour scheduled for Maths. Maths planning to include knowledge of basic operations, increasing confidence when tackling challenge and greater depth questions, smaller teaching groups. Ensure Maths is a focus throughout the whole curriculum. Inspire a love of maths throughout the school. HW reported that the SPC had undertaken an annual review of the committee’s performance with all governors to continue to be invited to</p>	RR
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	<p>attend the committee meetings. It was agreed that some areas, such as pupil discipline and attendance may be covered by the FGB rather than the committee in future and the TOR will be amended to reflect this. SPC is to receive feedback from the school council.</p> <p><u>Health and Safety</u> RR reported that a meeting had taken place with the local councillor and the members of the Highways Dept. and it had been agreed that a barrier would be installed at the edge of the footpath outside the school gate, as well as a 30mph speed limit imposed through the village, but this has not been actioned. RR to chase this up. A discussion took place regarding a possible area for staff to park.</p> <p><u>After school club</u> It was reported that this facility continues to be popular with usage to be monitored in September to assess any additional staffing requirement. <i>RL left the meeting.</i></p> <p><u>Succession planning</u> RR reported that AP has agreed to Chair the FGB for 1 further year. Governors agreed that Anne Conroy would continue as Associate Governor.</p>	RR
7.	<p><u>Policies to adopt:</u> -<u>Marking and Feedback</u> – RR reported that this is largely unchanged. Policy was agreed with amendments. -<u>Behaviour</u> – Policy agreed. -<u>PSHE</u> – RR reported that this is a new policy which incorporates the SRE policy. Policy agreed with amendments. -<u>School Information Policy</u>– RR reported that this is a policy recommended by Veritau which supersedes the Data Protection policy. Policy agreed.</p>	
8.	<p><u>Updates on any Health and Safety or Safeguarding issues</u> Covered under item 6.</p>	
9.	<p><u>Governor Visits – to receive reports</u> HT advised governors that she hopes to carry out more school visits next academic year. CG reported that she had attended the show rehearsal earlier today. CG had been very impressed with the children’s behaviour, ability and attitude. PA reported that she had met with RR and updated the single equality action plan. HW reported that he had attended to observe the maths day which had been very positive. He added that it had been good to see the children from Langton and Leavening working together.</p>	
10.	<p><u>Governor Training – to identify need and report on attendance</u> HW reported that he has attended the Charing the Governing Body training which had been very useful. CT to circulate a list of available training for the first term.</p>	CT
11.	<p><u>Any Other Business</u> A discussion took place re: the Head teachers report. It was agreed that PA would produce a governor newsletter before the end</p>	PA

	of term.	
12.	<u>Dates of next meetings</u> Dates of FGB meetings 2018/19: Thursday 20th September 2018 6pm Thursday 6th December 2018 3.30pm Thursday 7th February 2019 3.30pm Thursday 4th April 2019 6pm Thursday 23rd May 2019 6pm Thursday 11th July 2019 6pm	

Signed By

Date:

Appendix 1

Point	Date	Subject	Action	Action
1	06.12.17	Website audit	Audit checklist to be completed. Allocate link governor to website (Sept 2018 FGB meeting)	Staff & Pauline
2	07.02.18	Local Authority Governor vacancy	Ongoing.	All
3	07.02.18	Governor competency questionnaire	AP has completed. To be added to September 2018 FGB agenda.	CT
4	28.03.18	Staff Questionnaire	Summarised results to be made available to governors.	RR&CG
5	16.05.18	Policies	Update with agreed amendments.	Ann
6	06.12.17	Premises	Ongoing.	RR
7	28.03.18	Road safety outside school	RR to chase installation of barrier and speed restriction.	RR
8	28.03.18	Maintenance contract	RR to review terms and conditions in September 2018.	RR
9	16.05.18	Email addresses	Governors to attempt to start using school email address.	RR
10	16.07.2018	Training list	CT to email governors training information for Autumn 2018.	CT
11	16.07.2018	Governor newsletter	PA to produce newsletter before summer holidays.	PA