

		that the website is looking so much better than the old site.
2	Local Authority Governor	Hopefully now to be filled.
3	Questionnaire	AP confirmed that he has started the piece of work and will continue and share when completed.
4	Data	RR had shared comparison data. CG to meet with RR to look at the information-it was agreed to look at this next academic year at the School Performance Committee. RR to circulate the link to ASP.
5	Staff Questionnaire	RR confirmed that this is currently live with a closing date of next Friday. RR to ask Ann to collate the information.
6	Policies	Completed.
7	Collaboration	Included in HT report.
8	Premises	Included in HT report.
9	Governor Expenses	RR reported that the research suggests that it is the employer's decision. AP to check standing orders re: governor expenses.
10	GDPR training	Paper copy shared with governors. RR to look into obtaining written authority from Veritau.
11	Road Safety outside school	RR confirmed that she has emailed councilor Keane re: speed limit outside school and she is awaiting a response. RR to contact LA if no response received.
12	Maintenance Contract	RR shared information re: a company (TPM) who are visiting school on 5 th June. RR to check annual notice is still being given to the current supplier.
6.	<p><u>Head Teacher Report</u> RR referred to the report circulated prior to the meeting and highlighted the following areas: Shared Headship with Leavening ending on 26th May. RR thanked governors for their support. RR felt that it had been a positive experience for herself as well as for the schools and staff. Governors congratulated RR on making it a successful and positive experience. RR hopes that the collaboration will continue with Leavening. It was suggested that the governing bodies meet in the future if appropriate – governors felt that this</p>	

	<p>would be positive. All governors have been allocated a Langton school email address, RR to share the details with governors then agree a date for using these addresses for school communication.</p> <p><u>Admissions and Attendance</u> RR reported that there are 12 confirmed admissions in reception for September 2018. 13 leaving from year 6. 5 children joining school (2 on a temporary basis). RR reported that feedback received from new parents has been very positive. September 2019 numbers are looking very positive. Attendance lower than same timeframe last year. Mainly due to 2 pupils in KS2 who RR detailed to governors. RR explained that she is communicating with parents.</p> <p>RR informed governors that she had received written communication from a parent advising that their child would not be undertaking the year 6 SATs. RR explained the process of how this had been dealt with and advice taken. A discussion took place re: the attendance situation of a pupil and it was agreed that RR would contact the attendance officer at the LA and take advice.</p> <p>-CG suggested publicising the absence data from the other way? -RR stated that she likes the information in the newsletter to be positive. -HW suggested adding information as to whether the figures are improving or deteriorating; possibly a bar chart. It was also suggested to recognise improving attendance, it was agreed that RR would do this within the newsletter and reward the classes with improving attendance.</p> <p><u>Pupil Progress</u> RR asked for any questions: -Any plans for the child not expected to achieve A GLD? -RL explained that this is a new pupil and school are working hard to get the child to the expected level. -Maths progress? -RR reported that it looks like the progress from KS1 to end of KS2 is not going to be as strong in Maths as reading and writing even though school have had a very focussed approach on Maths. RR did add that this was based on tests done just before Easter, so this may now have changed. Governors felt that this is not a cause for concern as results are very cohort driven.</p> <p><u>SEND</u> -Is it likely that the child will need to move elsewhere? -Potentially.</p> <p><u>Recruitment</u> RR reported that a new GTA has been appointed who will provide some 1:1 support.</p> <p><u>Collaboration</u> It was agreed to wait and see what happens in relation to YEAT. RR to respond to YEAT.</p> <p><u>Health and Safety and Premises</u> RR confirmed that the seals on the brickwork in the staff room have been completed. The roof above the canopy is currently being fixed. <i>John Hart left the meeting.</i></p>	<p>RR</p> <p>RR</p> <p>RR</p> <p>RR</p> <p>RR</p>
7.	<p><u>Start budget 2018/19 - Approval</u> Governors confirmed that the start budget had been looked at during the last Finance meeting but changes were to be made to the figures by the</p>	

	<p>bursar reflecting pupil numbers and staffing changes. It was agreed that RR would chase this information with the bursar then share with governors for ratification before half term.</p>	RR
8.	<p><u>Policies to adopt:</u> The following amendments were raised and agreed: -<u>Educational Visits Policy</u> – page 3, AP queried consent-RR confirmed that it depends on the trip as to whether consent is obtained each time. Page 4 CG asked about how the Governing Board holding HT to account re: outdoor learning. RR stated that the newsletter details all activities children accessed. As educational visits coordinator RR attends some of the trips. – Policy agreed. -<u>Calculations Policy</u> - AP suggested making the document available to parents on the website. AP also suggested splitting the policies on the website into relevant groups. – Policy agreed with discussed amendments. -<u>PE Policy</u> – Query re: acronym OSHL and pa – explanations to be added in brackets. Rename to sports leaders. Spelling correction of 'Quoits'. Page 3 – remove last bullet point. RR to review the sports funding document on the website to check it is up to date. Page 10 – remove question at end of first bullet point. – Policy agreed subject to amendments. -<u>Data Protection Policy</u> (for discussion) – Governors answered the questions left in the document for clarification. It was agreed to run the policy by Veritau to check the content. – Policy agreed subject to amendments and checking by Veritau.</p>	
9.	<p><u>Updates on any Health and Safety or Safeguarding issues</u> Covered under item 6.</p>	
10.	<p><u>Governor Visits – to receive reports</u> HW reported he had a brief visit on 30th April. He observed teaching of fractions which had been very good with good evidence of individual and collaborative working. He added that he is due to attend the Maths day next week. CG and AP to arrange visits.</p>	
11.	<p><u>Governor Training – to identify need and report on attendance</u> HW attending Chair of governor's course. AP attending the GSIN meeting at Wykeham.</p>	
12.	<p><u>Any Other Business</u> CT to forward LA application information to CG to forward to John Hart.</p>	CT&CG
13.	<p><u>Dates of next meetings</u> Finance and Premises – Tuesday 5th June, 8.30am School Performance – Wednesday 11th July, 8.30am Full Governing Body – Monday 16th July, 6.00pm</p>	

Signed By

Date:

Appendix 1

Point	Date	Subject	Action	Action
1	06.12.17	Website audit	All information to be uploaded then audit can be completed.	Staff & Pauline
2	07.02.18	Local Authority Governor vacancy	Ongoing. CT to forward application to CG to then forward to John Hart.	CT&CG
3	07.02.18	Questionnaire	AP to commence work looking at answering the questions on the questionnaire document and share with governors.	AP
4	28.03.18	Staff Questionnaire	Ann to collate the information.	Ann
5	16.05.18	Policies	Update with agreed amendments.	Ann
6	28.03.18	Collaboration	RR to respond to YEAT.	RR
7	06.12.17	Premises	Ongoing.	RR
8	28.03.18	Road safety outside school	RR to await response from local councilor, if not received to contact NYCC.	RR
9	28.03.18	Maintenance contract	RR and governors to meet with TPM who are visiting 5 June. RR to check annual notice is still being given to the current supplier.	RR
10	16.05.18	Start budget approval	RR to circulate up to date financial information for governors to ratify by the end of May 2018.	RR All
11	16.05.18	Email addresses	RR to circulate information to governors re: school email addresses.	RR
12	16.05.18	Attendance data	RR to highlight improving attendance within the newsletter and implement a reward system for classes with improving data.	RR